

JICS PA Exec Meeting, May 1, 2020

PA Executive

Richard Messina – Principal;
Chriss Bogert– Vice Principal
Deepta Rayner– PA Pres
Francois – PA VP
Hasina – Finance (Absent)
Shone & Shami – Volunteer Coordinators
Andrew - Communications
Malik – Parent Education

Note: These meeting minutes do not record the first 25 minutes of the PA Exec Meeting

Financials (Deepta)

- Classroom grants is reasonably on par with last year
- Need to investigate why no costs for last year's Grandpal's Day
 - Action Item: Deepta to investigate costs of Grandpal's Day from last year
 - Follow up – yes there were costs related to GrandPal's Day last year...last year the finances were calculated as income net expenses and this year we are showing income and expenses separately for greater transparency
- Upcoming events are in the process of being planned (Music night) or postponed (hot dog night, graduation)
 - Follow Up – some events are being posted online, while others are being postponed
 - Music Night – online
 - Hot Dog Night – postponed until we can get together...note that the funds for HDN are solely for the purpose of a potential shortfall since HDN is not a fundraising event
 - Graduation – there is an annual budget of \$2200 for graduation each year...this year the funds will be split between spring activities and a postponed event when the graduate families are able to gather in-person
- Surplus Funds
 - We will want to look at remaining funds for the year and earmark their use
 - Follow Up – there are little remaining funds beyond what is earmarked for end-of year activities + cost of social worker that is being paid by PA
 - Question/comments:
 - If we have a surplus based on projection re: rest of the year I think it would be important to give cost savings/surplus back to parents for at least two reasons:
(1) don't want to go into new fiscal year with a large balance, not best practice;
(2) any costs savings should be passed on
 - Is it possible to provide refunds for any unused PA funds?
 - Follow up – No, we cannot give refunds because tax receipts have been issued and the benefit to parents is therefore realized

JICS PA Exec Meeting, May 1, 2020

- **Teacher Gifts**
 - Idea: a different gift from last year – perhaps catered meal from favourite local restaurant?
- **Increased costs from last year**
 - Extra lice check this year
 - This is offset by the lack of lice check in the spring term
 - Funds put toward schoolyard improvements (North side of school) (School Yard Improvements line. NOTE - Those funds were from the previous school year.
- **Patrick Harvie:**
 - Need to reinvest GICs. We were meeting with Scotia, just before C19 hit.
 - The PH income will likely go to around \$14000 once add'l funds received.
 - Netted out approx. \$9-10,000 on Patrick Harvie.
- **Library Fund:**
 - Thanks to Shone, Krista and Shami who (with others) did a great job of purchasing baskets and items for raffles.
 - We discovered at the beginning of the school year that Krista had a lot of money available to spend on books and speakers. She spent more this year.

Discussion re: Planning for fall

- Richard M: We are meeting with other schools and planning for all sorts of scenarios.
 - Follow up - These scenarios were later discussed at the [Parent Information Night](#) on May 14th, 2020.

Financials cont. (Deepta)

- **Social worker**
 - Estimated costs of social worker to end of school year will be about \$11,000. We are thinking to increase that for next year.
 - Reminder – the PA will not be funding classroom grants out of the general account in 2020-21, but instead be funding the social worker for next school year
- **Graduation**
 - Schools like UCC/BSS have identified Thanksgiving weekend as graduation time. They'll do virtual until then. We'd love for there to be a reception, which is what the PA helps with. We need to decide.
 - Follow up – confirmed that this year's grade 6 class will go virtual in the spring and reconvene when it is safe to do so in person – funds will be held by the PA until then
- **Fundraising**
 - PA Fundraising - Need to consider fundraising in the Fall, sensitivities, different modalities
 - PA is looking to fundraise without families having to spend extra money in order to reduce fees / donation amounts collected in the fall...looking towards a campaign in the summer months
 - Longer term fundraising for Endowment Fund -

JICS PA Exec Meeting, May 1, 2020

- Met with Casey and Christina about how to do this, to continue the Endowment fundraising campaign.
- Alumni Echo will be sent out next week electronically (now complete) with a request for donations to the Diana Rankin Fund.
- Met with OISE fundraiser, and right now, the approach is to continue promote what we're doing well for now and not actively solicit funding during time of uncertainty.

Survey

• **Parent Ed Events**

- Deepta R: 1/3 parents would like to understand better how to bring Natural Curiosity to home schooling environment.
- Would like to hear more about health and wellness at home.
- Ideas provided by parents: Town Hall to bring all together; Story time; supporting children's education during this term; mental health strategies; coping strategy when home becomes a home, an office, and school.
 - Follow up – agreed to move forward with [Parent Information Night](#), which has subsequently taken place on May 14, 2020 and answered many questions parents posed the PA Parent survey pertaining to the school
 - Follow up – additional parent educational events have been scheduled
- Many parents of our youngest children are doing a lot of pedagogical delivery with no tools. Is there coaching or something available?
 - Richard M: We are working on make Psychology Foundation resources available, at least the most recent sold out talk.

General discussion re: potential new members of PA