

**Dr. Eric Jackman Institute of Child Study
Parents' Association Meeting
October 3, 2018 at 6pm
Meeting Minutes**

The meeting commenced at 6:05pm with a welcome from Beth Corcoran, PA President and a review of the agenda for the evening. In addition, Beth thanked parents for coming to our meeting and for their support this year of the PA. A group of over 30 parents were in attendance.

For new and returning parents, Beth provided an overview of the PA, reminding parents that all JICS parents are members of the PA, and that the PA is a registered charity. Furthermore, she advised parents that the PA Executive is responsible for the charity, its finances and its plans. The PA Executive considers parent engagement as essential and will work throughout the year to help every parent feel like he/she belongs.

Karin Treiberg, Treasurer, provided an overview of finances for the year highlighting the follow items>

- General accounting at September 30, 2018
- Highlights of large purchases made last school year
- Summary of Financials – 2014-2018
- Summary of PA fee/donation contributions – 2014-2018
- Update on merchandise
- Shop and support items
- Budget reconciliation for 2017/2018
- Budget for 2018/2019 school year

Complete details regarding the above are available on the JICS Family website for review. Karin answered several parent questions regarding financial details presented, and encouraged parents to reach out with any questions or concerns.

Deepta Rayner, Vice President, then provided an update on upcoming events, reminding parents of the following exciting events:

- Book Day/Night (Day – Dec 5th and 6; Book Night on Dec 6th) – a wonderful event to promote a love of reading at JICS.
- Diana Rankin Muncaster Tuition Support Gala – TBD in April or May 2018 – this event occurs every 2 years to raise money for tuition support for families.

In addition to the above, Deepta reminded parents to considering contributing to the PA through United Way campaigns at their workplace. **A communication will be sent out to parents regarding UW. In addition, a communication will go to parents regarding Fundsrip and Indigo fundraising.**

Beth advised parents that new merchandise will be offered this year including toques and sweatshirts. Stay tuned for more information from the PA Exec and Kelly Weaver, parent volunteer and merchandise coordinator.

Updates:

Class Reps:

Our next updates were from Class Reps who provided attendees with highlights about their classroom. Updates shared included information about classroom grant purchases and social events, and reps paid special attention to the fact that many classes welcomed new families this year. Thank you to all our incredible Class Reps.

Parent Education

We also heard an update from Malik Martin, Parent Education Chair. He provided us with a wonderful overview of upcoming events for this year including but not limited to the following:

- Parent education event in collaboration with the Mabin School and the JCC – how to speak to our children about the holocaust.
- Math morning for parents
- Upcoming coffee and conversation – topics TBD
- Alyson Schafer Boot Camp – November 25th
- Spring Event - Dr. Greg Wells in the JICS auditorium

More information on most of our events is available on our website.

Daycare

Janina Shuster, member of the Daycare Board of Directors, provided an update on the Daycare, highlighting many positive items and changes including:

- Information about enrolment
- Staffing update
- Details regarding the Wednesday program

In addition to the above, Janina encouraged all parents to come to the upcoming AGM (babysitting provided). And, parents are encouraged to provide Anne Marie and the Daycare board with comments and questions about the Daycare/before and after school care.

Volunteering

Shone Joos, Volunteer Coordinator, provided an update on volunteering and thanked parents for their contribution. She advised that there are many opportunities to contribute and get involved. Parents are encouraged to reach out to Shone or Amy, or any member of the PA Executive.

Upcoming opportunities:

- Volunteers for the 2019 Gala
- For the 2019/20 school year: Vice President, Treasurer, Volunteer Coordinator (1), Communications Officer (1)

Please speak to any member of the PA Executive if you would like more information about opportunities.

Our final agenda item was the Principals' Report, provided by Richard. Richard updated us on many items including the following:

- Exciting trip by teachers and Chriss to Rainy River
- Work with the children on the design of the courtyard
- Updates on current research projects
- Recent approval of the \$5 million endowment fund

Our meeting was adjourned at 7:15pm and all parents were invited to join the Community Chat immediately following the PA meeting. Beth ended the meeting by thanking all parents for their attendance.